

# The Language of Friendship Force

**Ambassador:** a participant in a journey to promote cultural understanding and awareness who is expected to represent the home club or country as a citizen ambassador.

**Host:** the individual(s) providing a home visitation experience to the visiting ambassadors. Hosts may be full hosts, day hosts or dinner hosts. Hosts may arrange for friends, neighbors or other community members to meet the visiting Ambassador(s) and be involved in parts of the Journey.

**Journey:** the primary purpose of FF – a formal program of people-to-people journeys usually of 5-7 days between two countries or parts of the same country, organized by volunteers to introduce the guests to the culture and people of a city, region, or country through a home stay experience. Different types of journeys include: Inbound to our club; Outbound from our club to another FF Club; Domestic within the USA; Special Themed Journey; Catalog Journey.

**Outbound Coordinator – (OC):** the lead volunteer and face for any Journey. Responsible for organizing and selecting ambassadors to make a positive impact on international understanding and goodwill; for planning the Journey and preparing ambassador or host participants for their roles in the cultural event; and for acting as the leader of the journey into the heart of another country or area.

**Inbound Coordinator – (IC):** the lead volunteer that plans and organizes the details of the journey to introduce inbound Ambassadors to the culture and life of the Cheyenne area.

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**Catalog Journey:** an open journey hosted by a FF club in a particular community/country which is available to all FF members. Selected journeys are promoted on the website: [www.thefriendshipforce.org](http://www.thefriendshipforce.org)

**Club Directory:** a membership directory listing contact information and interests of all members of our club. It includes FFC information, club history, calendar, by-laws, and policies.

**Conference:** a meeting of FF clubs to share ideas and best practices – regional meetings are usually held every other year and rotated among clubs. International meetings are held annually with alternate years in USA or abroad.

**Committees:** where the work and business of our club gets conducted with oversight by the four elected and various appointed board members and committee chairs.

**Day Host:** a FF member in the host club who assists the host with transportation to organized program events, provides day tours of local attractions, or offers to serve as a host if the assigned host is at work or unavailable during daytime.

**Dinner Host:** an interested community member who wishes to be involved with a Journey and may host a small dinner, luncheon, or brunch for visiting Ambassadors and their hosts.

**Domestic Journey:** a journey usually of 4-7 days established to introduce members of FF to another area within the USA – also referred to as an Interclub Visitation.

**Earned Seat:** an Outbound Coordinator may "earn" some travel costs to and from the host community. These costs are shared by the ambassadors going on the Journey.

**Journey Committee:** the expanded group of volunteers who assist the Inbound Coordinator in the planning and execution of a Journey.

**Journey Program:** a set of activities organized by the hosting FF club to introduce inbound participants to the culture and life of the area or country being visited. Participants are expected to honor their hosts by attending events while a few activities may be identified as optional.

**Journey Sign up:** the first step toward possible involvement (no commitment) for members to express interest to ED to stay informed for participation in upcoming Journeys, as ambassadors or as hosts.

**Journey Survey:** a straw poll taken each fall to identify areas of the world which our members would like to visit on a Journey or to host – used by FFI to provide matching Journey assignments among world clubs.

**FF – FFC – FFI:** Friendship Force of Cheyenne (FFC) is one of 300+ clubs around the world, chartered by the non-profit Atlanta-based Friendship Force International (FFI) to offer intercultural home hosting experiences as part of The Friendship Force (FF).

**FFC Board:** Four elected officers plus committee chairs who oversee the business of our club. Board meetings are open to all members.

**FFI Ambassador Fee:** a fee paid by each ambassador to FFI to cover the direct costs of supporting the journey and to contribute to the general operations of the FFI network. The current fee is \$150 per Journey week.

**Home Stay:** hosting arrangements provided by a household in a distant location, identified, organized, and vetted by the FF club sponsoring a journey.

**Host Club Fee:** a fee paid by each ambassador to the host club to pay the cost of the group activities during the Journey. The fee varies based on the location and planned events.

**Inbound Journey:** a formal 6-7 day program of hosting activities arranged by our club as the hosts for another group of FF members.

**Outbound Journey:** a visit of cultural understanding arranged by distant FF members to enable participants vetted and organized by our club to learn about the distant country or area through a 6-7 day program of daily activities and family experiences.

**Region:** a geographic area, established by FFI for administration and communication purposes. It represents a portion of a country, the entire country, or a grouping of several countries. Cheyenne is part of the Mountain States Region which includes clubs in Colorado and Utah.

**Regional Representative:** each region in the USA has a designated representative who is a member of a club within the region and serves on an ad hoc advisory board to FFI to encourage communication to and from the region and Atlanta.

**Special Themed Journeys:** an alternative to the regular club-based Journeys. These have a theme – such as language learning, hiking, or gardening – as well as programs with a cultural focus.